



JoyFull Eats Volunteer Holcombe House

ORGANIZATIONAL MISSION

Ronald McDonald House Houston (RMH Houston) offers a *home away from home* providing care, compassion, and hope to families with seriously ill children being treated in Texas Medical Center member institutions.

ROLE PURPOSE

The JoyFull Eats Volunteer leads donor groups in the set-up, serving, and breakdown of meals and organizes food donations in the pantry. RMH Houston's guests spend long hours at local hospitals and a warm lunch or dinner is a welcome distraction from a child's complex medical treatments. By providing nutritious meals and a listening ear, we make sure our families will feel welcomed, known, and supported. JoyFull Eats volunteers help lower parents and family members' stress in a time when support is needed the most and create a hopeful and secure environment in our *home away from home*.

LOCATION

Ronald McDonald House Houston, Holcombe House, 1907 Holcombe Blvd, Houston, TX 77030

SCHEDULE

Shifts are three hours, two times per month for six months to one year. Shift times are seven days a week, 10:30 am – 1:30 pm for lunch and 4:30 pm- 7:30 pm for dinner.

RESPONSIBILITIES

Duties will vary depending on the needs of the House during each shift but may include:

MEALS

- Welcoming donor groups to the House and assisting with check-in
- Giving a short tour of the space and sharing information about the mission of RMH Houston
- Explaining dinner serving process and assisting with set up of donated food
- Educating group on how to prepare to-go boxes with leftovers after the meal
- Overseeing and assisting with the group clearing the serving area
- Thanking donors on behalf of RMH Houston
- Assisting with or serving a meal when a donor group is short on people

DISTRIBUTION CENTER AND KITCHEN PANTRY

- Opening and breaking down incoming boxes of snacks and supplies
- Sorting, dating, and documenting incoming donations
- Restocking snacks and pantry items in community kitchen and the distribution center area
- Checking community fridge for expiring foods and organizing
- Breaking down larger servings into individual size servings for the families on site
- Helping families find materials and utilize resources in family kitchen

QUALIFICATIONS

- Ability to relate to families and children of various ages and cultural backgrounds
- Ability to comfortably engage with patients and families of seriously ill children
- Excellent interpersonal skills
- Focuses and does not lose sight of the task at hand
- Self-starter who takes initiative and can work independently
- Enjoys actively listening to family members
- Receptive to feedback, coaching, and experimentation
- Collaborative team-player excited to join a small, hard-working team

REQUIREMENTS

- At least 18 years old
- Complete a background check
- Complete general orientation and specific role training

PHYSICAL DEMANDS

Must be met to perform the job's essential functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Able to regularly walk long distances, sit and stand, reach with arms and hands, speak, and hear
- Able to lift up to 25 pounds
- Good vision up close and at a distance, good depth perception

APPLICATION SUBMISSION

Create a Volunteer Hub account at [Ronald McDonald House Houston \(volunteerhub.com\)](https://volunteerhub.com), select **individual volunteer**, and complete the application.

After reviewing your completed application, our staff will contact you to discuss the next steps.